

# **JAIBG MONTHLY PROGRAM REPORT**

**Contract Period 10/1/03 – 9/30/04**

NOTE: Reports received without the Contract # will not be accepted. This report must be submitted each month beginning with the report of activity beginning October 2003 regardless of activity or whether or not reimbursement is being requested for the month. The narrative portion must be typed.

<b>Applicant Agency:</b>		
<b>Project Title:</b>		
<b>Reporting Month:</b>	<b>Contract #:</b>	
<b>Total # of Youth Served in this Program this Month:</b>	<b>Total # of Youth served from October 1, 2003 to present (count each youth only once):</b>	
<b>Total # of Youth this month in your program with new referrals or commitment to:</b>	<b>a. Juvenile Courts:</b>	
	<b>b. Division of Youth Services:</b>	
	<b>c. Youth Certified:</b>	
<b>Of the total # of youth referred or committed this month, how many were crimes against persons:</b>		

In narrative form, please state the progress made for each program during the reporting month.  
You may use additional paper as necessary.

## **Instructions And Definitions for the JAIBG Monthly Program Report**

- 1) Please fill in the Applicant Agency, Project Title, Reporting Month, and current Contract Number.
- 2) Please list the total number of youth served this month. Please only include the number of youth served in the program funded with OJJDP funds, not for the whole agency. Each youth should be counted once for the month, even if they have had multiple services. If you have more than one program, you may list the number served by program if you choose.
- 3) Please list the number of non-duplicated youth served to date. This means the total number of youth that have participated in the program since the start of the grant period (October 1, 2003). Each youth should be counted once, even if they have participated in the program for several months. If you have more than one program, you may list the numbers out by program if you choose.
- 4) Please list the total number of youth from your OJJDP funded program that have been referred to the juvenile court during the reporting month. This does not include the initial referral for which they became part of the program.
- 5) Please list the total number of youth from your OJJDP funded program that have been committed to the Division of Youth Services during the reporting month. This does not include previous commitments.
- 6) Please list the total number of youth from your OJJDP funded program that have been Certified during the reporting month. This does not include previous certifications.
- 7) Of the total number that were referred or committed from your program to the Juvenile Courts, Division of Youth Services, or Certified, please list how many were charged with crimes against persons.
- 8) In narrative form, please answer the question that follows the table. Use additional paper as necessary.